



Seward Community Foundation

An Affiliate of The Alaska Community Foundation

Grant Application Form

Applicant Organization

Legal Name of Organization: _____

Address: _____

Organizational Status: i.e. 501(c)(3) or Other _____

Chief Executive's Name & Title: _____

Contact's Name & Title: _____

Telephone Number: _____

Email Address: _____

Website: _____

Have you received a Seward Community Foundation Grant before?

If yes, most current award: Project title and date: _____

Compliance with Letter of Agreement? Yes _____ No _____

If no, attach a current status of your project.

Project Information

Project Title: _____

Project Budget: \$ _____

Amount Requested: \$ _____

Specific Purpose for which funds are requested: _____

Signature of authorized official (Board Chair or CEO): _____

Date: _____

Printed Name: _____

Title: _____

Project Narrative & Budget

Please attach up to two pages:

- Give a brief description of the proposed project/program for which funds are being requested, include a timeline (approximate start, implementation, and completion).
- What is the community need that the project/program is meeting? Are there other organizations doing similar work?
- What are the goals, objectives, or anticipated impacts?
- How will you monitor your work and how will you measure success and/or effectiveness?
- Outline a draft budget for your proposal; identify other potential and actual revenue sources if relevant.
- If relevant, where do you expect to find future support?

Attachments

In addition to the application and project narrative please attach the following:

- Verification of tax-exempt status.
- Mission statement of the organization
- List of the Board of Directors
- List of key staff members involved with the project, including titles and main functions.

Processing

- Deadline for applications is March 1, 2010.
- Award decisions will be made by April 12, 2010.
- Questions may be sent by email to Grant Making Team, seward@alaskacf.org
- At completion of project funded, notification and a summary should be sent to The Seward Community Foundation.
- Please submit three (3) copies of complete application to:
The Seward Community Foundation, P.O. Box 933, Seward, AK 99664

www.sewardcf.org

APP 2-09